Weekly Report for Week Ending 3/23/2018

Inwerken

Connor Fradenburgh

Derek Boonstra

Victor Rauta

Tanner Olason

# **Status Summary**

* We have working prototype with main functionality. Next we plan to fix the coding environment and have the code cleaned up to our sponsors standards. We have received some metadata and will use that until the gateway is setup completely.

## **Top Highlights**

* Received metadata from sponsors
* Able to fix sponsors frustrations and we are now all on the same page with everything

## **Top Lowlights**

* Meeting was postponed until Thursday
* Sponsors had some frustrations with our presentation
* Due to Spring Break and the late meeting not as much work was done as we were hoping

# **Activities, Accomplishments, and Project Effort**

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| --- | --- | --- | --- | --- |
| **Member** | **Activity** | **Description** | **Status** | **Effort** |
| Connor Fradenburgh | Attend meeting | Attended week 9 meeting | Complete | 30min |
|  | Metadata | Began exploring the metadata to gather a better understanding of how it works | Ongoing | 1 Hour |
|  | Environment | Worked on cleaning up the code and environment | Ongoing | 1 Hour |
| Derek Boonstra | Attend meeting | Attended week 9 meeting | complete | 30min |
|  | Metadata | Looked over the Metadata | Complete | 30min |
| Victor Rauta | Attend the meeting | Attended week 9 meeting | Complete | 30min |
|  |  | Working on developing the UI | Ongoing | 1.5 hours |
|  |  | Working on creating login page | Ongoing | 1 hour |
| Tanner Olason | Attend the meeting | Attended week 9 meeting | Complete | 30min |
|  | Tutorials | “Nice to Have” features research | Ongoing | 30min |
|  | Metadata | Took a look at the metadata to gain understanding | Ongoing | 30min |

**Goals for Next Week**

* Create a login page (Tanner, Derek)
* Fix the repository code so it is cleaned up and working correctly (Connor, Victor)

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## **Risks**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **Status** | **Risk** | **Owner** | **Probability/ Priority** | **Impact** | **Trigger** | **Recommendation / Resolution** |
| R1 | ~~Open~~  Resolved | Miscommunication | group | 50% | Product not delivered as intended | misunderstanding  Should be on the same page by  3-15-18 | ~~Stay organized and ask questions~~  We feel as though we have a more complete understanding of the project |
| R2 | ~~Resolved~~ | ~~Procrastination~~ | ~~group~~ | ~~50%~~ | ~~Getting behind could snowball and create stressful time constraints~~ | ~~Not completing tasks on time~~  ~~Need work done by mid-term~~  ~~3-1-18~~ | ~~Group members hold each other accountable~~  All group members have been completing their work on time |
| ~~R3~~ | ~~Resolved~~ | ~~Requirements issues~~ | ~~Connor~~ | ~~30%~~ | ~~Product not delivered as intended~~ | ~~Don’t have a full understanding of the requirements~~ | ~~Have a written out list of the requirements that the sponsor oks~~  Checked risks with the mentors and they have confirmed that the requirements are full. |
| R4 | ~~Resolved~~ | ~~Incomplete Database~~ | ~~Group~~ | ~~15%~~ | ~~Cause delays for our team~~ | ~~The back-end hasn’t completed the database~~  ~~Need test data for mid-term~~  ~~3-1-18~~ | ~~We could use test data to make sure everything is working.~~  Test data was made and the Inwerken team is done with the database |
| R5 | Open | Browser Issues | Group | 10% | Compatibility issues cause delays | The website might not work with certain browsers  Fix issues by  4-6-18 | Google Chrome is priority. After, IE and Edge, then others |
| R6 | Open | Time Constraints | Group | 35% | An unfinished project will reflect poorly on us | Semester may not be enough time  Should know before April  4-1-18 | Start early, make sufficient weekly progress |
| R7 | ~~Open~~  Resolved | Unfamiliarity with language/framework | Group | 10% | Development could be slower | Lack of experience with tools may cause roadblocks  Should be more than familiar by  3-15-18 | ~~Practice weekly. Don’t be afraid to ask questions~~  Members feel comfortable with the framework |

**Issues**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **RID#** | **Status** | **Issue** | **Owner** | **Due Date** | **Impact** | **Recommendation / Resolution** |
| I1 |  | ~~Ongoing~~  Resolved | No coding standard chosen | Team | 2/20/18 | Code may be hard to maintain | ~~Ask mentors’ preferences and decide in meeting~~  Standard decided upon |
| I2 | R4 | ~~Ongoing~~  Resolved | No test data received yet | Team/Inwerken Team | 3/1/18 | Testing our project will be delayed until resolved | ~~Stay in touch with Inwerken team and make sure we get test data asap~~  Received some mock data and implemented it on the build.me page |
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**Project Success Tracking**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Success Indicator** | 1/26 | 2/02 | 2/09 | 2/16 | 2/23 | 3/02 | 3/09 | 3/16 | 3/23 | 3/30 | 4/06 | 4/13 | 4/20 | 4/27 | 5/04 | |
| Planned milestone events are being met | OK | OK | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Budget is under control | NA | NA | NA | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Quality control results are within specifications | NA | NA | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Change control process shows minimal requests for change | NA | NA | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Project resources are being supplied per schedule | OK | OK | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Project team appears to be cohesive and reasonably happy | OK | OK | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Users seem satisfied with progress of the work | NA | OK | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Top management remains visibly supportive of project goals | OK | OK | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Third-party vendors are delivering quality items on schedule | NA | NA | NA | NA | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Risk events are under control with nothing unusual appearing | OK | OK | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Project training program is progressing according to plan | OK | OK | OK | OK | OK | OK | OK | OK | OK |  |  |  |  |  |  |  |
| Relationships with support groups have no identifiable issues | OK | OK | OK | OK | OK | OK | OK |  | OK |  |  |  |  |  |  |  |

Notes:

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